

PRIVACY STATEMENT

FPS-MACHINES B.V.
EUROPALAAN 15
5121 DH RIJEN
Netherlands

FPS-MACHINES.NL
INFO@FPS-MACHINES.NL

1. GENERAL INFORMATION

A. PRIVACY

i. FPS-Machines B.V. takes your privacy seriously. We process personal data when you use our website or when you provide this data to us yourself, for example via the contact form.

ii. Within the meaning of the General Data Protection Regulation (GDPR), FPS-Machines B.V. is the data controller.

B. SUMMARY

We make every effort to process the personal data you provide to us carefully. With this privacy statement, we offer you a clear overview of:

- a. The purposes for which we process your personal data
- b. Which personal data we may process about you
- c. How long we retain your personal data
- d. With which (sub)processors we cooperate
- e. Your rights under the GDPR
- f. The measures we take to protect your personal data

2. AN OVERVIEW OF THE PERSONAL DATA WE PROCESS

From you as a website visitor or form user:

- i. Name (full name, initials, preferred name, official given names)
- ii. Company name
- iii. Email address
- iv. Telephone number

3. SPECIAL AND/OR SENSITIVE PERSONAL DATA

- i. FPS-Machines B.V. does not process special categories of personal data as defined in the GDPR.

4. WHY AND HOW LONG WE NEED DATA

A. PURPOSES

- i. Your personal data is processed for:

1. **Contact and communication**

To contact you following a completed contact form. The Citizen Service Number (BSN) is also used to verify that the correct person is linked to the medical file and insurance details.

B. RETENTION PERIOD

i. We do not retain personal data longer than is necessary for the purpose for which it was collected, unless a statutory retention period applies.

5. PROCESSING BY THIRD PARTIES

i. We share your data with third parties only if this is necessary for the execution of our activities or to comply with legal obligations. We currently use:

- RB-Media (website management)
- Google Analytics (anonymized)
- Microsoft Clarity (anonymized)

We have concluded data processing agreements with these parties to ensure at least the same level of security and confidentiality.

6. TRACKING YOUR WEBSITE VISIT

A. COOKIES

i. fps-machines.nl uses:

- Functional cookies: for proper technical operation of the website
- Analytical cookies: for analyzing and improving website usage
- Marketing cookies: for displaying relevant advertisements

B. COOKIE SETTINGS

i. On your first visit to our website, you choose which cookies you accept. Non-functional cookies will only be placed after your active consent. You can adjust your preferences at any time via the cookie settings in the cookie banner on the website.

7. VIEWING, ADJUSTING, OR DELETING YOUR DATA

A. YOUR RIGHTS

i. You have the right to:

- Access your personal data
- Submit corrections
- Restrict processing
- Have your data deleted
- Transfer your data to another party
- File a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens)

ii. You can submit a request via info@fps-machines.nl

iii. For verification, we may ask you to send a copy of your ID, with your photo, MRZ, passport number, and BSN obscured.

iii. We will respond as soon as possible, but no later than within four weeks.

8. RIGHT TO COMPLAIN

A. INTERNAL HANDLING

i. If you have complaints about the processing of personal data, you can email us at info@fps-machines.nl. We will try to resolve the matter together with you.

B. DUTCH DATA PROTECTION AUTHORITY

i. If we cannot resolve the matter together, you can file a complaint with the Dutch Data Protection Authority via <https://autoriteitpersoonsgegevens.nl>

9. SECURITY OF YOUR DATA

A. SSL ENCRYPTION

i. fps-machines.nl uses a secure SSL connection (https) to protect your data against unauthorized access.

B. MEASURES

i. We take appropriate technical and organizational measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized modification, including:

- SSL certificate for a secure connection
- Access management with 2FA
- Secure backups
- Limited access to systems and email

10. CHANGES TO THIS PRIVACY STATEMENT

i. FPS-Machines B.V. may amend this privacy statement. The statement will always indicate which version is the most recent. We recommend that you consult this page regularly.

11. CONTACT

FPS-Machines B.V.

Chamber of Commerce number: 70617880

Email: info@fps-machines.nl

Telephone: 085-2126933

Contact person: Frank van de Staak